

CITY OF HAZLETON  
DOWNTOWN OVERLAY DISTRICT

**CERTIFICATE OF APPROPRIATENESS APPLICATION**

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Property/Business Owner (if different from applicant): \_\_\_\_\_ Phone: \_\_\_\_\_

Address of Subject Property: \_\_\_\_\_

Email Address of Applicant: \_\_\_\_\_

Present Use of Property (check all that apply):

Residential       Industrial       Other  
 Commercial       Institutional       Under Variance (yes or no)

Work Proposal (briefly describe the scope of your intended alterations):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Check the type of work involved and/or feature(s) to be altered (check all that apply):

New Paint       New Sign       New Façade Materials (stucco, brick, siding)  
 New Door       New Windows       New Awning  
 New Building       Parking       New Exterior Lighting  
 Removal of Existing Features (list) \_\_\_\_\_  
 Other (list) \_\_\_\_\_

Additional Documentation Included With This Application:

Photographs       Product Samples  
 Bldg. Plans, Elevations       Paint Chips, Color Swatches  
 Drawings, Sketches       Other (describe) \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return to: City of Hazleton, Code Department, 40 N. Church St., Hazleton, PA 18201. Phone: 570-459-4910

FOR INTERNAL USE ONLY

Application No.: \_\_\_\_\_ Date Forwarded to the DRC: \_\_\_\_\_  
DRC Recommendation: \_\_\_\_\_ Date Forwarded to the Planning Comm. \_\_\_\_\_  
Planning Commission Decision: \_\_\_\_\_ Date of Decision: \_\_\_\_\_